\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_

Dear Client;

Your privacy is important to us. Please read the following privacy policy.

We collect nonpublic personal information about you from various sources, including;

* Interviews regarding your tax situation
* Applications, organizers, or other documents that supply such information as your name, address, telephone number, social security number, number of dependents, income, and other tax related data
* Tax related documents you provide that are required for processing tax returns, such as Forms W-2, 1099R, 1099-INT, and so on

We do not disclose any nonpublic personal information about our clients or former clients to anyone, except as requested by our clients or required by law.

We restrict access to personal information concerning you, except to your employees who need such information to provide products or services to you. We maintain physical, electronic, and procedural safeguards that comply with federal regulations to guard your financial information.

If you have any questions about our privacy policy, please contact us.

Sincerely,

Jason Lenderman PLLC

Certified Public Accountant